



DEPARTMENT OF CORPORATIONS

JOB OPPORTUNITY

Arnold Schwarzenegger, Governor

Preston DuFauchard, California Corporations Commissioner

Dale Bonner, Agency Secretary

Re-Release Date: December 11, 2008

CLASSIFICATION: **CORPORATIONS INVESTIGATOR**
1 Position – Permanent/Full Time
Position may be filled in Los Angeles or Sacramento

FINAL FILING DATE: **December 26, 2008 or Until Filled**

SALARY: \$3631 - \$5631 per month

POSITION LOCATION: Enforcement Division, 1515 K Street, Sacramento
Enforcement Division, 320 West 4th Street, Los Angeles

DUTIES AND RESPONSIBILITIES – Under the direction of the Deputy Commissioner, Enforcement Division, the Corporations Investigator is responsible for conducting investigations under provisions of the Corporate Securities Law, Franchise Investment Law, and other laws administered by the Commissioner of Corporations. Examines and analyzes financial and public records relating to business transactions; locates and interviews witnesses, investors and members of the business and financial community; prepares detailed and comprehensive reports of investigation for prospective administrative, civil, and/or criminal proceedings, including arrest and search warrants and signs the related affidavits; supports counsel in preparing litigation cases for hearings or trials, testifies in court; works closely and cooperates with federal, state, and local law enforcement agencies. This position requires working odd or irregular hours, on occasion and traveling to various locations throughout the State. Must be eligible to obtain peace officer status.

DESIRABLE QUALIFICATIONS

- **P.O.S.T. Basic Specialized Law Enforcement Certificate.**
- Experience in financial and consumer fraud investigations.
- Knowledge of economic, business and investment practices and basic accounting principles.
- Ability to deal with persons on all economic and professional levels and to secure their cooperation.
- Ability to prepare detailed reports of investigation that may be the basis for administrative, civil and/or criminal proceedings.

WHO MAY APPLY – State employees who are currently at the Corporations Investigator level, those within transfer range or individuals with list eligibility that is reachable (in the top three ranks) and employees with Surplus or SROA status are encouraged to apply. For further technical information regarding the position, please contact Becky Gutierrez at (213) 576-7519. **Prior to employment with the Department, a background investigation including fingerprinting will be conducted. Additionally candidate must pass medical and psychiatric examinations.**

WHERE TO APPLY – Please include **RPA #08-ENF0002** under the job title of the State application (STD. 678). Applications received without an RPA number MAY NOT be considered. Please mail your completed State application and resume to:

Department of Corporations
Human Resources Office
1515 K Street, Suite 200
Sacramento, CA 95814
(916) 445-6351
Or

E-mail your application and resume to careers@corp.ca.gov.

RPA #08-ENF0002

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.